

€ TRAINING

EMEA OnGuard User Administration and
Operator

A group of four smiling professionals (three men and one woman) in a meeting room, wearing white shirts, sitting around a table. The woman in the foreground is wearing a black top and a necklace. The background is blurred, showing a modern office environment.

20 - 24 January 2025
Madrid (Spain)



EMEA OnGuard User Administration and Operator

REF: K1392 DATE: 20 - 24 January 2025 Venue: Madrid (Spain) - Fee: 5300 Euro

Introduction:

This training program is designed to equip security professionals in the EMEA region with essential skills for effective user administration and system operation within the OnGuard platform. Through it, participants will become proficient in operating and managing OnGuard to ensure seamless and secure access control in various settings.

Program Objectives:

By the end of this program, participants will be able to:

- Identify and configure hardware components for various electronic security system topologies.
- Install and configure OnGuard software, including setting up the AccessControl database.
- Program system and cardholder options to support credentialing and access control processes.
- Utilize Alarm Monitoring to control and troubleshoot system components effectively.
- Implement best practices for deploying and maintaining a basic access control system.

Targeted Audience:

- Security administrators and operators in the EMEA region.
- Professionals managing user accounts and permissions in OnGuard.
- Personnel responsible for system operation, monitoring, and maintenance using OnGuard.

Program Outline:

Unit 1:

OnGuard System Fundamentals:

- Overview of OnGuard and its key features.
- Navigating the OnGuard interface effectively.
- Managing user accounts and permissions, including Single Sign-On.
- Configuring general system options to optimize performance.

Unit 2:

Hardware Setup and Configuration:

- Setting up holidays and timezones for scheduling.
- Understanding hardware basics and access panels.
- Configuring alarm panels for enhanced security.
- Setting up and managing reader configurations.

Unit 3:

Access Control and Cardholder Management:

- Monitoring zones for secure access management.
- Configuring access levels and access groups.
- Managing cardholder options and credentialing processes.
- Using Badge Designer for creating custom badges.

Unit 4:

Advanced System Configurations:

- Setting up badge types for diverse access needs.
- Advanced cardholder management techniques.
- Configuring and managing basic alarm functionalities.
- Implementing timezone reader modes for dynamic access control.
- Defining and using action types and groups.

Unit 5:

System Maintenance and Monitoring:

- Scheduling tasks using the Scheduler tool.
- Managing local and global input/output configurations.
- Utilizing Alarm Monitoring features for real-time security oversight.
- Archiving and restoring system reports for audits and reviews.

