

€ TRAINING

Comprehensive Project Management with
Best Practices and Compliance



9 - 13 March 2025
Dubai (UAE)



Comprehensive Project Management with Best Practices and Compliance

REF: P333 DATE: 9 - 13 March 2025 Venue: Dubai (UAE) - Fee: 4400 Euro

Introduction:

This training program delves into the intricate aspects of project management, aligning with strategic planning frameworks to ensure effective project execution. It empowers participants to master the complexities of initiating, planning, executing, monitoring, and closing projects successfully.

Program Objectives:

At the end of this program, participants will be able to:

- Establish project goals and objectives directly linked to stakeholders' needs, ensuring alignment with project vision.
- Develop work breakdown structures to systematically organize project tasks and activities.
- Create realistic, measurable objectives to ensure favorable project outcomes and track progress effectively.
- Estimate project time and costs using reliable techniques to facilitate resource planning and budget management.
- Implement a project control system to monitor progress and mitigate risks, utilizing practical methodologies to address stakeholder concerns.

Targeted Audience:

- Project managers and team leaders.
- Project planners and schedulers.
- Project coordinators and engineers.
- Construction managers and supervisors.
- Project control professionals.
- Compliance officers and Risk managers.
- Business analysts and consultants.

Program Outlines:

Unit 1:

The Nature of Projects and Project Management:

- Define Project, Program, and Portfolio Management within strategic frameworks.
- Transition from strategic planning to effective project execution.
- Balance Management and Engineering criteria for project success.
- Explore Project Life Cycle phases from initiation to closure.
- Manage Triple Constraints: time, cost, scope, and mitigate risks.
- Importance of engaging stakeholders and highlighting Project Manager and Senior Management roles.

Unit 2:

Project Initiating, Planning, and Scheduling:

- Establish the Project Charter and identify key stakeholders.
- Develop project objectives, mission, vision, and goals.
- Create a comprehensive Project Plan covering requirements and scope.
- Plan procurement, Work Breakdown Structure WBS, and resources.
- Sequence activities, estimate costs, and plan communication strategies.
- Ensure quality assurance and stakeholder alignment throughout the project.

Unit 3:

Risk Management Planning & Control:

- Define and understand risk management concepts, including Certainty, Risk, and Uncertainty.
- Identify project risks and implement risk management plans.
- Techniques for conducting risk identification and qualitative/quantitative risk analysis.
- Develop risk avoidance strategies and contingency plans.
- Track and control risks through evaluation and updates.
- Methods to implement risk management controls and monitor activities throughout the project.

Unit 4:

Project Execution, Monitoring & Control:

- Direct and manage project execution by overseeing tasks and activities.
- Monitor work performance and ensure alignment with project objectives.
- Optimize team productivity and stakeholder engagement.
- Track project deliverables to ensure timely completion and quality.
- Implement project control methodologies like Earned Value Management EVM.
- Maintain integrated control for project changes and performance evaluation.

Unit 5:

Project Closure:

- Develop an effective project closure plan.
- Complete administrative closure tasks.
- Ensure contract closure and fulfill all contractual obligations.
- Align project closure with contract closure activities.
- Conduct a post-project evaluation for lessons learned.