


# € TRAINING

Construction Contract Planning and Claims  
Counter

A group of four smiling professionals (three men and one woman) in a meeting setting. The woman in the foreground is wearing a black top and a multi-strand necklace. The men are wearing white shirts. They are all looking towards the camera with pleasant expressions. The background is a blurred office environment.

1 - 5 June 2025  
Amman (Jordan)



# Construction Contract Planning and Claims Counter

REF: O2491 DATE: 1 - 5 June 2025 Venue: Amman (Jordan) - Fee: 4250 Euro

## Introduction:

This training program offers participants a comprehensive understanding of effective contract planning and claims management within the construction industry. It empowers them to enhance project efficiency, mitigate risks, and handle claims proactively.

## Program Objectives:

At the end of this program, participants will be able to:

- Understand the fundamentals of construction contract planning.
- Identify potential claims and manage them effectively.
- Develop strategies for proactive claims prevention and resolution.
- Navigate legal and contractual complexities in construction projects.
- Enhance project efficiency and minimize disputes.

## Targeted Audience:

- Project Managers.
- Construction Managers.
- Contract Administrators.
- Quantity Surveyors.
- Legal Advisors in the construction industry.
- Engineers and Architects.

## Program Outline:

### Unit 1:

#### Fundamentals of Construction Contract Planning:

- Overview of construction contract types and structures.
- Key components of construction contracts.

- Techniques for effective contract planning and scheduling.
- Importance of clear and detailed contract documentation.
- Case studies on successful contract planning.

## Unit 2:

### Identifying and Managing Potential Claims:

- Common types of claims in construction projects.
- Early identification of potential claims.
- Documenting and quantifying claims.
- Communication strategies for managing claims.
- Real-world examples of claim management.

## Unit 3:

### Claims Prevention Strategies:

- Proactive measures to prevent claims.
- Risk assessment and mitigation techniques.
- Effective contract administration practices.
- Developing clear project scope and deliverables.
- Best practices for avoiding disputes.

## Unit 4:

### Legal and Contractual Complexities:

- Understanding legal aspects of construction contracts.
- Navigating contract amendments and variations.
- Managing delays, disruptions, and unforeseen conditions.
- Legal remedies and dispute resolution options.
- Case studies on handling contractual complexities.

## Unit 5:

### Claims Resolution and Dispute Management:

- Techniques for resolving construction claims.
- Alternative dispute resolution methods: mediation, arbitration, adjudication.
- Drafting and negotiating settlement agreements.
- Role of experts in claims evaluation and resolution.
- Strategies for minimizing project disruptions due to claims.