€TRAINING

Conference on ISO Business Continuity Management System 22301 Lead Auditor

6 - 10 April 2025
Dubai (UAE)

Conference on ISO Business Continuity Management System 22301 Lead Auditor

REF: C2145 DATE: 6 - 10 April 2025 Venue: Dubai (UAE) - Fee: 5310 Euro

Introduction:

This Conference is designed to prepare participants for the certification exam only.

This conference provides in-depth insights into the ISO 22301 standard, focusing on the role of the Lead Auditor in evaluating and enhancing business continuity management systems. It empowers participants to perform effective audits, ensuring compliance and improving organizational resilience.

Program Objectives:

By the end of this conference, participants will be able to:

- Understand the requirements and principles of ISO 22301 BCMS.

- Perform internal and external audits based on ISO 22301.

- Assess business continuity plans and identify areas for improvement.

- Ensure compliance with international standards for business continuity.

- Lead the audit process to enhance organizational resilience.

- Prepare for ISO 22301 certification audits.

Target Audience:

- Business Continuity Managers.

- Risk Management Professionals.

- Internal and External Auditors.

- Compliance Officers.

- Quality Assurance Managers.

Conference Outline:

Unit 1:

Understanding ISO 22301 Business Continuity Management System:

- Overview of ISO 22301 and its objectives.

- Key components of a Business Continuity Management System.

- Importance of leadership and organizational commitment.

- Defining the scope and context of BCMS.

- Continuous improvement within the BCMS framework.

Unit 2:

Auditing Principles and Process for BCMS:

- Introduction to auditing ISO 22301 BCMS.

- Types of audits and audit methodologies.

- Planning and preparing for an audit.

- Key tools and techniques for effective auditing.

- Documenting and reporting audit findings.

Unit 3:

Conducting a Business Continuity Audit:

- Step-by-step guide to performing BCMS audits.

- Reviewing business impact analysis and risk assessments.

- Assessing business continuity strategies and recovery plans.

- Verifying compliance with ISO 22301 requirements.

- Case study: Successful BCMS audit and organizational improvement.

Unit 4:

Lead Auditor Responsibilities and Skills:

- Core competencies of an ISO 22301 Lead Auditor.

- Managing audit teams and resources.

- Effective communication with stakeholders during audits.

- Reporting non-conformities and providing corrective action recommendations.

- Leadership in driving business continuity improvements post-audit.

Unit 5:

Certification and Continuous Compliance:

- ISO 22301 certification process and requirements.

- Preparing for ISO 22301 certification audits.

- Addressing and resolving non-conformities.

- Maintaining ongoing compliance with ISO 22301.

- Continuous monitoring and improvement of BCMS.

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