

€ TRAINING

Managing Health and Safety in the
Workplace

A group of four smiling professionals (two men and two women) in a meeting. They are wearing white shirts. The woman in the foreground is wearing a black top and a necklace. The background is blurred, showing a modern office setting.

13 - 17 October 2024
Cairo (Egypt)



Managing Health and Safety in the Workplace

REF: S438 DATE: 13 - 17 October 2024 Venue: Cairo (Egypt) - Fee: 4095 Euro

Introduction:

This training program is designed to equip managers and supervisors with the essential knowledge and skills to effectively manage health and safety in the workplace. It empowers leaders to promote a culture of safety within their organizations.

Program Objectives:

At the end of this program, participants will be able to:

- Implement workplace precaution hierarchies.
- Identify the data and techniques required to produce an adequate record of an incident.
- Prepare and use active monitoring checklists.
- Explain the parts of a recognized Safety Management System.
- Implement environmentally friendly systems.
- Understand, assess and control risks, responsibilities.
- Investigate accidents and incidents, measure performance.
- Protect the environment.

Targeted Audience:

- Office Managers.
- Managers of the production process.
- Engineers in maintenance.
- Team Leaders.
- Supervisors.

Program Outlines:

Unit 1:

Introduction:

- Overview of health and safety management.
- Legal responsibilities of employers and employees.
- Importance of creating a safety culture within an organization.
- Understanding common workplace hazards.
- Introduction to risk assessment and control measures.

Unit 2:

Assessing Risks:

- Identifying hazards in the workplace.
- Understanding the principles of risk assessment.
- Techniques for evaluating and prioritizing risks.
- Implementing control measures to mitigate risks.
- Monitoring and reviewing risk control measures.

Unit 3:

Controlling Risks:

- Overview of different types of control measures e.g., engineering, administrative, PPE.
- Developing and implementing effective control strategies.
- Importance of communication in ensuring the effectiveness of control measures.
- Responding to incidents and emergencies.
- Reviewing and updating control measures as necessary.

Unit 4:

Understanding Responsibilities:

- Roles and responsibilities of employers, managers, and employees in maintaining safety.
- Legal requirements for reporting incidents and accidents.
- Importance of effective communication and consultation in health and safety management.
- Strategies for promoting employee involvement and engagement.

- Establishing accountability and performance indicators for health and safety.

Unit 5:

Investigating Incidents:

- Overview of incident investigation procedures.
- Importance of conducting thorough investigations.
- Techniques for gathering evidence and interviewing witnesses.
- Analyzing root causes of incidents and identifying contributing factors.
- Developing corrective actions and implementing preventative measures to avoid similar incidents in the future.