

€ TRAINING

Contract Drafting for Procurement With
Tendering and Commissioning

A group of four smiling business professionals (two men and two women) are seated at a table in a meeting room. They are all wearing white shirts. The woman in the foreground is wearing a black top and a multi-strand necklace. The background is a bright, modern office setting with large windows.

9 - 13 December 2024
Tbilisi (Georgia)



Contract Drafting for Procurement With Tendering and Commissioning

REF: U273 DATE: 9 - 13 December 2024 Venue: Tbilisi (Georgia) - Fee: 5830 Euro

Introduction:

This training program offers participants specialized knowledge and skills to draft contracts tailored to procurement, tendering, and commissioning. It empowers them to ensure seamless procurement processes and successful project commissioning.

Program Objectives:

At the end of this program, participants will be able to:

- Understand procurement-specific contract principles.
- Develop comprehensive contracts for tendering and commissioning.
- Ensure legal and regulatory compliance in procurement contracts.
- Identify and mitigate risks in procurement and commissioning.
- Facilitate effective and efficient contract execution.

Targeted Audience:

- Procurement Officers.
- Contract Managers.
- Legal Professionals.
- Project Managers.
- Tendering Specialists.
- Commissioning Engineers.

Program Outline:

Unit 1:

Introduction to Procurement Contracts:

- Overview of procurement processes and contract essentials.
- Legal foundations of procurement contracting.

- Key components and structures of procurement contracts.
- Regulatory requirements and compliance issues.
- Case studies on procurement contract frameworks.

Unit 2:

Drafting Contracts for Tendering:

- Principles and practices of tendering.
- Drafting tender documents: invitations, bids, and proposals.
- Legal considerations in the tendering process.
- Structuring contracts to address tender-specific challenges.
- Practical exercises in tender document drafting.

Unit 3:

Commissioning Contracts Essentials:

- Role and importance of commissioning in projects.
- Critical clauses for commissioning contracts.
- Defining performance standards and acceptance criteria.
- Managing timelines and deliverables in commissioning.
- Examples and case studies on commissioning contracts.

Unit 4:

Risk Management and Mitigation:

- Identifying risks in procurement and commissioning contracts.
- Drafting risk management clauses.
- Strategies for mitigating contractual risks.
- Handling disputes and conflict resolution.
- Real-world scenarios and solutions for risk management.

Unit 5:

Compliance and Effective Management:

- Ensuring adherence to procurement laws and regulations.
- Best practices in contract management for procurement.
- Monitoring and auditing contract performance.
- Handling amendments and contract modifications.
- Practical examples and case studies on compliance.