€TRAINING

Evaluating Performance and Quality Control on Employees

28 October -
1 November 2024
Madrid (Spain)

Evaluating Performance and Quality Control on Employees

REF: H763 DATE: 28 October - 1 November 2024 Venue: Madrid (Spain) - Fee: 5300 Euro

Introduction:

This training program explores advanced methods for evaluating employee performance and implementing quality control measures. It empowers participants to enhance assessment practices, drive quality improvement, and ensure high performance standards within their organizations.

Program Objectives:

By the end of this program, participants will be able to:

- Develop effective employee performance evaluation systems.

- Implement quality control measures to enhance employee performance.

- Analyze performance data to identify areas for improvement.

- Design and apply performance improvement plans.

- Utilize best practices for maintaining high standards of quality and performance.

Targeted Audience:

- HR Managers.

- Performance Analysts.

- Quality Control Specialists.

- Team Leaders.

- Organizational Development Professionals.

Program Outline:

Unit 1:

Foundations of Performance Evaluation:

- Understanding the principles of employee performance evaluation.

- Designing performance evaluation frameworks and criteria.

- Utilizing different evaluation methods and tools.

- Establishing performance metrics and benchmarks.

- Communicating performance expectations and feedback.

Unit 2:

Quality Control in Performance Management:

- Defining quality control measures for employee performance.

- Implementing quality control processes and standards.

- Monitoring and assessing performance quality.

- Integrating quality control into performance management systems.

- Addressing deviations and ensuring compliance with standards.

Unit 3:

Analyzing Performance Data:

- Collecting and analyzing performance data effectively.

- Identifying trends and patterns in performance metrics.

- Using data to inform performance improvement strategies.

- Creating performance reports and dashboards.

- Leveraging data analytics for decision-making.

Unit 4:

Performance Improvement Plans:

- Developing and implementing performance improvement plans.

- Setting actionable goals and performance targets.

- Providing coaching and support for performance enhancement.

- Measuring the effectiveness of improvement plans.

- Adjusting strategies based on performance outcomes.

Unit 5:

Best Practices for Performance and Quality Control:

- Establishing best practices for ongoing performance evaluation.

- Maintaining consistency and fairness in evaluations.

- Engaging employees in the performance and quality control process.

- Using feedback to drive continuous improvement.

- Evaluating the impact of performance and quality control measures.