

€ TRAINING

Conference on Advanced Contracts and
Project Management

A group of four smiling business professionals (two men and two women) in a meeting. They are wearing white shirts. The woman in the foreground is wearing a black top and a necklace. The background is blurred, showing a modern office setting.

27 October -
7 November 2024
Cairo (Egypt)



Conference on Advanced Contracts and Project Management

REF: C466 DATE: 27 October - 7 November 2024 Venue: Cairo (Egypt) - Fee: 6965 Euro

Introduction:

This conference focuses on the integration of contract law principles with project management practices to ensure successful project execution. Through it, participants will gain insights into managing complex contracts, addressing legal risks, and applying advanced project management tools for effective project delivery.

Conference Objectives:

By the end of this conference, participants will be able to:

- Understand advanced concepts in contract law and project management.
- Develop strategies to negotiate and manage contracts efficiently.
- Apply project management techniques to monitor and control contracts.
- Mitigate legal risks associated with project contracts.
- Lead successful projects by aligning contract management with project goals.

Target Audience:

- Contract Managers.
- Project Managers.
- Procurement Specialists.
- Legal Advisors involved in contract management.
- Business Leaders overseeing complex projects.

Conference Outline:

Unit 1:

Fundamentals of Advanced Contract Law and Project Management:

- Introduction to contract law principles.
- The role of contracts in project management.
- Understanding the project life cycle and its integration with contracts.

- Key contract types used in project environments.
- The impact of legal frameworks on project execution.

Unit 2:

Contract Negotiation Strategies for Successful Projects:

- Negotiation techniques for complex contracts.
- Strategies for achieving win-win outcomes.
- Balancing project objectives with contract terms.
- Drafting clear and enforceable contract terms.

Unit 3:

Risk Management in Contracts and Projects:

- Identifying risks in contracts and their impact on projects.
- Risk allocation and mitigation strategies.
- Techniques of managing unforeseen events and contract modifications.
- The role of insurance and indemnity clauses.
- How to handle contractual risks in large-scale projects.

Unit 4:

Legal Aspects of Contract Termination and Disputes:

- Grounds for contract termination.
- Handling breach of contract situations.
- Alternative dispute resolution methods ADR.
- Arbitration vs. litigation: Pros and cons.
- Drafting effective dispute resolution clauses.

Unit 5:

Contract Administration and Monitoring:

- Contract compliance and performance management.
- Monitoring contractual obligations and milestones.
- Communication strategies for contract administrators.
- Documentation and reporting in contract management.
- Ensuring alignment between contract terms and project deliverables.

Unit 6:

Project Management Tools and Techniques:

- Introduction to project management software MS Project, Primavera, etc..
- Gantt charts, work breakdown structures WBS, and critical path method CPM.
- Resource allocation and management.
- Tracking progress and managing project schedules.
- Tools for monitoring cost, quality, and timelines in projects.

Unit 7:

Managing Project Budgets and Financials through Contracts:

- Contract clauses affecting project costs.
- Techniques for controlling project budgets through contracts.
- Tracking payments and milestones.
- Understanding payment terms and invoicing procedures.
- Managing financial risks in long-term contracts.

Unit 8:

Effective Stakeholder Communication and Management:

- Identifying and managing stakeholders in project contracts.
- Communication plans for effective project execution.
- Engaging stakeholders to ensure contract compliance.
- Conflict resolution with stakeholders in contract execution.

- Best practices for transparent communication in complex projects.

Unit 9:

Change Management in Projects and Contracts:

- Handling contract amendments and variations.
- Change control processes in project management.
- Aligning project goals with contractual changes.
- Documentation of changes and their impact on the project timeline.
- Managing project scope changes through contract revisions.

Unit 10:

Advanced Techniques for Contract Closure and Evaluation:

- Finalizing contracts and closing out project accounts.
- Conducting post-project reviews and evaluations.
- Ensuring all contractual obligations are met.