

€ TRAINING

Internal Auditor ISO 45001 2018



17 - 28 November 2024
Amman (Jordan)



Internal Auditor ISO 45001 2018

REF: A1586 DATE: 17 - 28 November 2024 Venue: Amman (Jordan) - Fee: 3350 Euro

Introduction:

This program is designed to prepare participants for the certification exam only.

This training program provides comprehensive training on auditing occupational health and safety management systems according to the ISO 45001:2018 standard. It empowers participants to enhance organizational health and safety and achieve excellence in regulatory compliance through effective auditing practices.

Program Objectives:

At the end of this program, participants will be able to:

- Understand and interpret the requirements of ISO 45001:2018 standard.
- Plan, conduct, report, and follow up on OHSMS audits effectively.
- Identify non-conformities and opportunities for improvement in OHSMS.
- Develop and implement corrective action plans to address audit findings.
- Promote continuous improvement in occupational health and safety management.
- Prepare for the certification exam.

Targeted Audience:

- Health and safety managers and professionals.
- Internal auditors specializing in occupational health and safety management systems.
- Compliance officers and quality assurance professionals.
- Risk management professionals focusing on workplace safety.
- Personnel involved in implementing and auditing ISO 45001:2018 OHSMS.

Program Outlines:

Unit 1:

Introduction to ISO 45001:2018 Standard:

- Overview of ISO 45001:2018 standard and its significance in occupational health and safety management

systems OHSMS.

- Understanding the structure and key requirements of ISO 45001:2018.
- Roles and responsibilities of an internal auditor in auditing OHSMS.
- Relationship between ISO 45001:2018 and other management system standards.
- Importance of effective OHSMS in ensuring workplace safety and regulatory compliance.

Unit 2:

Planning and Preparation for Audits:

- Developing an audit plan based on ISO 45001:2018 requirements.
- Identifying audit objectives, scope, and criteria.
- Conducting risk assessments to prioritize audit activities.
- Gathering necessary documentation and resources for the audit.
- Establishing communication channels with auditees and stakeholders.

Unit 3:

Conducting the Audit:

- Techniques for conducting opening and closing meetings with auditees.
- Collecting and evaluating audit evidence to determine conformity.
- Identifying non-conformities and opportunities for improvement.
- Applying effective questioning and interviewing techniques.
- Ensuring impartiality, independence, and objectivity throughout the audit process.

Unit 4:

Reporting and Follow-up:

- Preparing clear and concise audit reports reflecting audit findings.
- Communicating audit conclusions and recommendations to relevant stakeholders.
- Developing corrective action plans for addressing non-conformities.
- Monitoring and verifying the implementation of corrective actions.

- Conducting follow-up audits to ensure sustained compliance and improvement.

Unit 5:

Enhancing Internal Auditor Skills:

- Developing effective auditing skills for internal auditors.
- Techniques for building rapport and trust with auditees.
- Building effective communication channels with auditees and stakeholders.
- Resolving conflicts and managing challenging audit situations.
- Providing constructive feedback to auditees and team members.
- Preparation for the certification exam.

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