

# € TRAINING

Virtual Team Leadership

A group of four smiling business professionals (two men and two women) are seated at a table in a meeting room. They are all wearing white shirts. The woman in the foreground is wearing a black top and a multi-strand necklace. The background is a bright, modern office environment.

2 - 6 December 2024  
Dusseldorf (Germany)



# Virtual Team Leadership

REF: M81 DATE: 2 - 6 December 2024 Venue: Dusseldorf (Germany) - Fee: 5940 Euro

## Introduction:

The training program builds skills in two areas vital to the success of a virtual team, distance management and team leadership. By combining theory with experiential exercises, participants develop the skills required to meet the demands of the constantly changing global work environment.

## Program Objectives:

At the end of this program, the participants will be able to:

- Create strategies for overcoming obstacles to virtual management.
- Create a team environment despite challenges from geography, time zones, and culture.
- Understand the distinction between traditional and virtual leadership skills, competencies, and attitudes needed to motivate workers across boundaries.
- Review the benefits and challenges of working in various distant locations and with other organizations to deliver services and projects.
- Gain new skills and tools required to lead across boundaries.
- Manage performance virtually.

## Targeted Audience:

- Entry-level employees seeking to develop foundational skills.
- Mid-level managers aiming to enhance their leadership capabilities.
- Experienced professionals looking to advance their expertise in a specific field.
- Individuals transitioning into new roles or industries.
- Teams or departments within organizations seeking tailored training solutions.
- Employees interested in continuous learning and professional development.

## Program Outlines:

Unit 1:

The Virtual Leader:

- The Changing Global Industries.
- Global Cultures and how they differ.
- The Impact of Technology on Virtual Management.
- The fundamentals of Virtual VS Direct Leadership.
- The Competencies of Virtual Leadership.

## Unit 2:

### The Administration Competencies of Virtual Leadership:

- The Two components of Organizing Leadership.
- Using virtual organization tools for calendar, time and media management.
- Creating a well-developed sense of both self-awareness and awareness of others.
- Effective delegating techniques of Virtual Leadership.
- The power of empathy in motivating virtual teams.

## Unit 3:

### Communication and Diligence of Virtual Leadership:

- Setting Clear Goals and Internal Communication Vertically and Horizontally.
- Developing Virtual listening skills.
- Using multiple forms of media for distance communications.
- Keeping your hands on the wheel of control.
- Continuous learning and knowledge transfer.
- Empowerment VS Delegation.

## Unit 4:

### Team Building Virtual Leadership:

- Setting the roles and rules for the Team.
- Understanding team dynamics and team Styles.
- Matching your Leadership Style to the team in multi-cultures.

- Team building for Succession Planning.
- Motivating across boundaries.
- Leading multi-generational and multi-geographical dispersed resources.
- Building a synergistic culture from multi-cultures.
- The power of cultural dynamics in productivity.

## Unit 5:

### Trust and Virtual Leadership:

- The Speed of Trust in an organization.
- Building and Keeping Trust across boundaries.
- The role of ethics and integrity play in building trust.
- Humility is a characteristic of a highly effective virtual leader.
- Case Studies on building trust.