

€ TRAINING

The Certificate In Procurement And Supply
Operation 2





The Certificate In Procurement And Supply Operation 2

Introduction:

This program is designed to prepare participants for the certification exam only

This training program provides participants with a comprehensive understanding of procurement and supply chain operations. It empowers them to effectively manage procurement processes, optimize supply chains, and apply best practices in procurement and supply management.

Program Objectives:

At the end of this program, participants will be able to:

- Gain in-depth knowledge of procurement and supply chain operations.
- Apply procurement best practices and strategies to improve supply management.
- Understand and implement procurement policies, procedures, and techniques.
- Analyze and solve supply chain issues to enhance operational efficiency.
- Prepare for the Certificate in Procurement and Supply Operation exam.

Targeted Audience:

- Procurement Managers.
- Supply Chain Professionals.
- Purchasing Officers.
- Operations Managers.
- Logistics Coordinators.

Program Outline:

Unit 1:

Introduction to Procurement and Supply Operations:

- Overview of procurement and supply operations.
- Key concepts and terminology.

- Procurement processes and lifecycle.
- Supply chain management principles.
- Importance of procurement in organizational success.

Unit 2:

Procurement Strategies and Techniques:

- Developing procurement strategies.
- Supplier selection and evaluation.
- Negotiation techniques and contract management.
- Risk management in procurement.
- Ethical and sustainable procurement practices.

Unit 3:

Supply Chain Management:

- Supply chain planning and optimization.
- Inventory management and control.
- Demand forecasting and supply planning.
- Logistics and distribution management.
- Technology and tools for supply chain management.

Unit 4:

Procurement Policies and Procedures:

- Designing and implementing procurement policies.
- Compliance and regulatory requirements.
- Contract management and administration.
- Supplier relationship management.
- Performance measurement and improvement.



Unit 5:

Exam Preparation and Review:

- Review of key concepts and practices.
- Tips for successful exam preparation.
- Overview of the exam format and requirements.
- Clarification of key topics.

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