

# € TRAINING

EProcurement





# EProcurement

## Introduction:

This training program is designed to equip professionals with the knowledge and skills needed to effectively implement and manage electronic procurement processes within their organizations. It empowers them to streamline procurement operations, enhance transparency, and achieve cost savings through e-procurement initiatives.

## Program Objectives:

At the end of this training program, participants will be able to:

- Understand the fundamentals of e-procurement and its significance in modern supply chain management.
- Identify the benefits and challenges of implementing e-procurement systems.
- Evaluate different types of e-procurement solutions and select the most suitable option for their organization.
- Implement e-procurement processes effectively, from requisition to payment.
- Utilize e-procurement tools and technologies to automate procurement workflows and improve efficiency.
- Ensure compliance with legal and regulatory requirements in e-procurement practices.

## Targeted Audience:

- Procurement managers and officers.
- Purchasing professionals.
- Supply chain managers.
- IT professionals involved in e-procurement implementation.

## Program Outline:

### Unit 1:

#### Introduction to e-Procurement:

- Overview of e-procurement and its benefits.
- Evolution of e-procurement technologies.

- Key components and functionalities of e-procurement systems.
- Importance of e-procurement in enhancing procurement efficiency.
- Case studies on successful e-procurement implementations.

## Unit 2:

### Types of e-Procurement Systems:

- Catalog-based e-procurement systems.
- E-sourcing platforms and reverse auctions.
- E-marketplaces and vendor management systems VMS.
- E-invoicing and payment processing solutions.
- Integrated e-procurement suites.

## Unit 3:

### Implementing e-Procurement Processes:

- Planning and preparation for e-procurement implementation.
- Stakeholder engagement and change management.
- Mapping procurement workflows and processes.
- Customizing e-procurement systems to organizational needs.
- Training and support for e-procurement users.

## Unit 4:

### Leveraging Technology for Procurement Optimization:

- Automation of procurement workflows and approvals.
- Use of artificial intelligence AI and machine learning in e-procurement.
- Advanced analytics for spend visibility and supplier performance monitoring.
- Mobile applications for on-the-go procurement activities.
- Integration of e-procurement systems with ERP and other business systems.

## Unit 5:

### Compliance and Security in e-Procurement:

- Legal and regulatory considerations in e-procurement.
- Data privacy and security measures.
- Auditing and monitoring e-procurement transactions.
- Risk management strategies for e-procurement.
- Ensuring transparency and accountability in e-procurement practices.